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## Sorig Alumni Association Charter



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གེ་སར་རྒྱལ་པོ་གསོ་རིག་གཙུག་ལག་སློབ་ཤེ།

FACULTY OF TRADITIONAL MEDICINE

Khesar Gyalpo University of Medical Sciences of Bhutan

Kawangjangsa : Thimphu

2021

## Background

The Faculty of Traditional Medicine (FoTM) is one of the constituent faculty under Khesar Gyalpo University of Medical Sciences of Bhutan(KGUMSB) and is responsible for the development of human resources with requisite knowledge, skills and attitude to provide traditional medicine services at all levels of health care delivery systems. The traditional medicine in Bhutan was first introduced as a part of the healthcare system in 1968 under the Royal Command of His Majesty the Third King of Bhutan with a vision to look after the medical welfare and to preserve and further promote the traditional system of healthcare. Subsequently, an indigenous training Centre was established at Dechencholing, Thimphu in 1971 as per the resolution of 32nd National Assembly. FoTM now has a pool of graduates with whom linkages could be established to promote interaction and strengthen the lifelong friendships between the Faculty, graduates and the trainees in order to uphold the sanctity of Sowa Rigpa. Hence, in line with the strategic plan 2020-2025 of the Faculty, an alumni charter has been initiated in order to foster an enduring connection between the Faculty and among its alumni. It also aims to enhance mutual understanding and support of the Faculty and its future need.

## 1. Purpose

The purpose of the Alumni Association is to promote the mutual interests of the Faculty and its alumni. Its objectives, among others, are to:

- 1.1. Facilitate communication among alumni, students, faculty, staff and administration;
- 1.2. Promote mentorship and networking for alumni and students;
- 1.3. Attract students to study in FoTM on both long-term and short-term basis;
- 1.4. Attract academics to teach at FoTM to bring in wider perspectives;
- 1.5. Enable joint research projects;
- 1.6. Preserve and promote Sowa-Rigpa based education.
- 1.7. Strive towards the ultimate goal of traditional medical practitioners, which is to accumulate merit and attain enlightenment to be in the abode of medicine buddha.
- 1.8. Facilitate Continued Professional Development programmes.
- 1.9. Facilitate smooth transition of FoTM graduates to continue their study in universities abroad;
- 1.10. Brand image of Faculty of Traditional Medicine.
- 1.11. Support the Faculty in ways that will help drive Faculty development;

- 1.12. To assist the Faculty in promoting its programmes under the direction of the Association;
- 1.13. Harness the potentials of FoTM graduates studying and working abroad to be ambassadors of the Faculty.

## **2. Scope**

This Charter shall apply to all graduates and staff of the Faculty of Traditional Medicine, KGUMSB.

## **3. Services to Alumni members**

The following services shall be provided to members:

- 3.1. Distribution annual reports and other information related to FoTM and alumni members to keep them updated on the Faculty;
- 3.2. Sharing online resources including archives, past Faculty events and other relevant information;
- 3.3. Facilitating networking with relevant students/scholars at FoTM for joint research or academic engagement;
- 3.4. Facilitating connections with relevant academicians of the Faculty for any kind of support including mentoring and providing recommendation letters;
- 3.5. Invitation at special events of the Faculty;
- 3.6. Invitation to contribute content to the journals and testimonials;
- 3.7. Keeping informed of job opportunities available at FoTM;
- 3.8. Support to hold academic events in FoTM;
- 3.9. Support services to attend graduation ceremony at KGUMSB; and
- 3.10. Providing platform for sharing important information among the members and help them keep connected.

## **4. Role of Alumni**

Each of the alumni will represent the Faculty of Traditional Medicine and act as ambassadors and are expected to:

- 4.1. Connect among the members and provide support to each other;
- 4.2. Share useful information related to job vacancies, study opportunities and scholarships;

- 4.3. Promote FoTM with/among prospective students/scholars and the communities including international students and scholars;
- 4.4. Coordinate activities to promote and preserve the essence of Sowa-Rigpa
- 4.5. Connect with relevant organizations for academic collaboration;
- 4.6. Connect interested students/scholars with relevant academics to explore possible areas of partnership; and
- 4.7. Hold events on behalf of the Faculty to promote academic and research programmes as and when required.

## **5. Membership**

Alumni members of the Faculty of Traditional Medicine shall include:

- 5.1. Individuals who have attained an academic qualification from the Faculty of Traditional Medicine;
- 5.2. Students who have formally completed at least one semester, conducted a research study, or have availed short term courses at the Faculty of Traditional Medicine;
- 5.3. Individuals shall have the right of automatic membership should they fall under any of the categories above.
- 5.4. Alumni Association shall charge nominal membership fees which will be subjected to internal annual audit.
- 5.5. Individuals shall submit the alumni registration form attached as annexure A.

## **6. Alumni Association Committee**

The Alumni Association Committee shall constitute the following members:

- 1) Dean- Chair
- 2) Dy. Dean of Student Affairs – Member Secretary
- 3) Provost– Member
- 4) Two alumni representatives (one male and one female)
- 5) Adm. Officer, Member
- 6) Finance Officer, – Member and Treasurer
- 7) Note: The tenure of alumni representatives will be for 3 years on a rotational basis.

## **7. Responsibilities of the Committee**

The Committee shall:

- 7.1. Make decisions related to the operation of the Association;
- 7.2. Monitor activities of the Association and provide overall guidance;
- 7.3. Review and recommend annual reports of the Association for submission to the Executive Forum/Academic board;
- 7.4. Review and recommend changes to this Charter;
- 7.5. Receive financial reports from the treasurer related to the Association annually;  
and
- 7.6. Receive updates on membership from the secretariat.

## **8. Frequency**

- 8.1. The committee meeting shall be held twice a year

## **9. Quorum**

- 9.1. The minimum quorum shall be 5 members

## **10. Responsibilities of the secretariat**

The office of the Deputy Dean for student affairs shall be the secretariat for the alumni association. The secretariat shall carry out the following functions:

- 10.1. Connect with alumni and facilitate registration;
- 10.2. Form Alumni Association committee;
- 10.3. Recommend membership to the Committee and amendments to this Charter as necessary;
- 10.4. Develop and Maintain membership records of the Alumni Association and update the Committee annually;
- 10.5. Follow up on the decisions of the committee;
- 10.6. Facilitate implementation of activities related proposed by the committee to the Association with relevant officials;
- 10.7. Oversee implementation of the Association's activities and update the Committee;
- 10.8. Prepare and submit annual reports of the Association to the Committee;
- 10.9. Coordinate and maintain minutes of meetings;
- 10.10. Encourage potential alumni in different regions to develop clusters.

- 10.11. Identify an alumni representative from each region to bridge with the secretariat.
- 10.12. Encourage and support regional clusters to carry out activities and provide annual reports to the Secretariat.

## **11. Interpretation**

- 11.1. The final interpretation of this Charter will rest with the Alumni Association Committee.

## **12. Amendment**

- 12.1. No part of this Charter shall be amended, other than by the Executive Forum/Academic Board of the Faculty.



## Sorig Alumni Association Membership Form

The Faculty of Traditional Medicine aims to promote interaction and strengthen the friendships between the faculty, graduates and trainees to facilitate lifelong learning in order to uphold the sanctity of Sowa Rigpa. Therefore, an alumni association has been established in order to foster an enduring connection between the Faculty and among its alumni.

Please fill up the following details

### 1. Personal Details:

- a. Name:
- b. Gender:
- c. Citizenship Identity Card No.:
- d. Village:
- e. Gewog:
- f. Dzongkhag:
- g. Programme:
- h. Year of graduation:
- i. Phone Number:
- j. Email ID

2. Employment Details (if employed)

- a. Name of Organization:
- b. Designation:
- c. Hospital/BHU/others:
- d. Dzongkhag:

3. I agree to pay an amount of Nu. 1000/- as Sorig alumni membership fee.

I verify that the details provided above are true and correct and confirm my registration.

Signature

Date:

*Note: The Sorig Alumni Association Charter may be downloaded from the faculty website ([www.ftm.edu.bt](http://www.ftm.edu.bt))*



